Enrolled Nurse Section
NEW ZEALAND NURSES ORGANISATION

Enrolled Nurse Section NZNO National Committee Meeting Minutes

Section/College:	**Enrolled Nurse Section NZNO**	File Record Code:	
Committee/Division/Region:	National Committee		
Purpose of meeting(optional):	Face to face - General Meeting		
Date & Time (dd/mm/yyyyy):	11th – 12th February 2026 Commenced @ 0900 hours		
Location (eg city):	NZNO Offices, Boulcott Street Wellington,		
Facilitator	Michelle Prattley		
Minute Taker	Angela Ritchie 2nd minute taker Glenda Huston		
Attendees	Gwen Ahuriri, Angela Ritchie, Glenda Huston, Michelle Prattley, Debbie Handisides, Christy Reedy, Selena Morritt, Suzanne Rolls		
Apologies	Tina Giles		

Summary of Actions from this meeting	Person Responsible

TOPIC	Discussion	Action
	Michelle welcomed the committee to the meeting. **Opened at 0900 hours**	
1) Minutes	Minutes of the previous meeting – these have all been circulated by email Face to face – 10th – 11th November 2025 Moved that these minutes are a true and accurate record after the two-name corrections listed below by Michelle Seconded by Debbie Carried	
2) Matters arising from these minutes	• Glenda's surname name is Huston needs to be corrected • Rhona should be spelt Rhonda – needs to be corrected These amendments will be made and then the minutes can be uploaded on the website • Michelle has communicated with Danya after the meeting with the minister – advise given on follow up • GWENs and Central - merger Michelle to send out remit so they can do this before 31/03/2026	Angela/Michelle Michelle to send Angela

3) Correspondence	Correspondence in and out(1).doc We will discuss Nadine Gray and Rhonda McKlevie's letters and refund of flights later in the meeting Moved the correspondence be accepted by Michelle Seconded by Gwen	
4) Financial	Treasurers report to face to face committ Given the financial situation at present, and we will not have any profitable income from a conference. We discussed the accounts from this Gwen moved that when the term deposit matures that we reinvest 23,000. and the balance and the interest and future interest will get paid into the everyday working account. Seconded by Debs Unanimous – carried Michelle moved this this report be accepted with the discussion around the term deposit. Seconded by Glenda	
5) Regional reports	Reports sent to Committee Members by email to read BOP read out by Michelle Selena read her Te Tai Tokerau Gwen moved all reports read and accepted Second by Angela	
6) Membership		

	report read out by Michelle Attach here Michelle moved that be accepted Seconded by Selena • Neville is very busy at the moment, unbale to attend our meeting. Michelle to contact Neville/Paul Flynn re the automatic sign up to section enrolment to increase membership • Suzanne pointed out this is matching in trends with employment of ENs at present re employment • Our present numbers sit at **1383** Financial members and **915** members • General discussion held on ways of increasing engagement and memberships • Selena spoke about others ways of increasing engagement, mainly using and increasing social media platforms After discussion on this it was decided that • Michelle is going to contact Robyn and suggest we add Selena as a administrator to the FB account, this will allow Selena to see the graphs and engagement numbers to which will help in the future with making posts. • Selena also talked about Tik- Tok she made a dummy video to show us. The committee are happy for her to set up an EN account, this is to be called EN Section NZNO	Michelle Michelle Selena
7) NCNZ – Jane, Waikura and Ange	**From Angie** • IQN project with pathway to ENs now up and running with an OSKI commencing this - the EN exam is slightly shorter than the RN one	

	• 15 PDRP programs approved to date, some are to have specific requirements to where the Nurse works • All Health NZ under one PRDP nationally programs Competent, Proficient and Expert for RN and EN • Audit forms are easier to complete with their descriptors • Suzanne commented that NZNC – have a good use of the EN SOP but unfortunately there is still bias in the ENs - Angie is happy to answer any questions from anyone/organization on this. • NCNZ offering verbal auditing – if needed contact Jackie NCNZ PDRP coordinator • A.I – cannot be used as an example of your practice - the nurses declaration must be personal. • A.I in documentation – is being integrated into to the Health System • PDRP notifications are sent to NCNZ – they rely on the organization to submit this data this is a requirement of the program. **From Waikura** • The NCNZ cultural safety launch 25/02/2026 1500-1830 @ Te Wharewaka o Pokene. Wellington Waterfront • 200 people attending. Some health NZ leaders and board members. Suzanne and Michelle have been invited. Suzanne, Angela and possibly Gwen (depending on her availably) will attend this launch. • The guidance document is at the printers each attendee will receive a hard copy. Sits with education, nursing standards and code of conduct. • A panel will be there – how it could look in their own spaces and what it will look like in practice. **From Jane**	

	• Reviewing Nurse Practitioners and Nurse Prescribers and will be resenting to board new scope Standards of competence – April 2026 • Education standards built on RN/EN - schedules built in. Showing clarity between the scopes. They hope to be publishing in Sept/Oct 2026 • Commissioning work guidelines around expanding practice – modernizing particularly for employers • Suzanne asked if they were thinking about a Well-being preventive/restorative project Australia have implemented one. None is progress at this time. • Suzanne informed them of the meeting with the Minister of Health with three of the Committee in Dec 2025 and the outcome • There is a miss- match between providers with Te Pukenga being dismantled again. Education review will present to the board next week 25/02/2026 then parties will get their feedback	
9) Mairi Lucus NZNO	• Mairi asked what we need to support our committee and asked Suzanne what she can do for us. • Michelle advised that she has shared the email from Nadine Gray regarding her key priorities. Met with her in August – backed this up with a letter, and has heard no more. • We have put feedback into the first year of practice document • Leaders are still not engaging with us – which is very frustrating • Mairi meeting with Nadine and Cath Byrne 05/02/2026. Mairi needs the establish what the meeting in March is about and the agenda. as far as Mairi is aware topic is SOP and how we can meet the POU. We asked who will be this meeting representing the EN view. We are covering our bases - there is mistrust between us and Nadine and her intent. • Thoughts and impressions of meeting with the minster – meeting was positive did not fob us off, listened to reasons. Asked to follow	

	up meeting in a letter which Michelle did. Letter sent with no reply to date. • Mairi also stated how sad she was that our conference 2026 was cancelled in Pahia. She informed us that the Primary Health Care committee had also cancelled theirs due to poor registrations. • Michelle asked about the HCA section Mairi advised they are meeting next week to establish the role of the Kaiawhina. From what Mairi has heard that this group want to find out about their role as Kaiawhina and their history and where they fit in the workplace today.	
10) Debrief on Conference cancelation	• Debs asked that we be respectful of each other around the conversation as there are differences in opinion around the cancellation. The conference was cancelled due to low registration numbers, the financial burden on the national committee and the extremely tight time frame of nonrefundable, deposits on the venue. • Selena felt the time line was too tight and there was not enough time to sell tickets, or to contact her key note speaker Dr Hinemoa Elder. The Te Tai Tokerau committee are very disappointed and feel broken over the cancellation. • Talked about dates of release and of the times of notifications, and there seems to be some discrepancy about numbers and emails times. • The expectations of quality have risen in a conference over the years as well • Going forward 1) Possibility of holding conference at a different time of year 2) Better communication and growth for planning 3) To look at why members/section members are not coming forward and enrolling 4) Look at the registration/payment process	

	• Still waiting for the deposit refund from the Copthorne in Pahia. Request by Stuart to look into this, so Michelle to email Ashwani (Copthorne) regarding this.	Michelle
11) Committee Flights	• Stuart to send invoices to Angela and Gwen for their flights, as they are still going to go up to Pahia to have a personal break. All other committee members flights are to be cancelled.	
12) 2026 AGM and Regional Meeting via teams	After discussion the following about where to hold the AGM, it was decided That the regional chairs and AGM will be a **Teams meeting** to help reduce our costs **Date: 21/05/2026** **1800 Committee meeting and regional chairs –** Regional chairs emailed and asked if they are available **1900 AGM** 32 Attendees will be required to form a Corum - as many of the National Committee and Regional Chairs and regional committee members to attend. If voting needs to happen, we can leave this time open. The following reports will be required • PNA Report • Section reports • Financial reports • Regional Chair reports All reports to be in by **15/04/2026** Remits by **31/03/2026** Sharyne to send out new AGM Notifications, Committee nominations (2 required) remits requests and agenda items	

13) Education grants	3 educational grant requests received were for conference 2026 1 for Māori and Pasifica for conference 1 for Diploma towards fees – not a section member • Michelle will write to them and inform them of the outcome due to the cancellation of conference. She will also inform them of other times during the upcoming year when grants will be considered. .	Michelle
14) EN presentation	• One expression of interest received. Michelle will write to her and thank her and advise her that conference has been cancelled.	Michelle
15) Rhonda McKelvie	• Is a workforce Nurse Consultant at Health NZ, Waikato. Email received from her updating her project. Fiona Healy and Sharon Bretch are involved in their monthly meetings. Rhonda asking if she can laisse with us on any difficult issues that she comes across.	
16) Talent Pool	• Suzanne went through figures of EN talent pool and ACE. Low percentage of employment of EN's • EN on talent pool average of 118 days hiring of 7% • Low employment figures read out for each region remains disheartening low and some regions at nil. • 90% of RNs on the ACE secured positions	
17) Paul Coulter	• Paul aware of the email from Nadine has spoken to Mairi, re Nursing Leaders understanding all scopes and POU • He believes the era of the Chief Nurse advocating for nurses is diminished. She is now an advocate for the Minister of Health,	

	unlike overseas Chief nurses who are a strong advocate for nurses at base level. As a committee a committee we are wary of the strategy and what the outcome may be. • Kerry, Paul, and Mairi are meeting with the minster in the next few weeks and will be pushing the ENs cause • Michelle advised Paul of the meeting with the minister. Michelle responded with a letter as asked – awaiting response going to do a follow up letter. • Michelle to give Suzanne info for his next newsletter • Suzanne to bring up the errors in the article of Katikati regarding the EN's and the voluntary biding scheme. • Survey done last year – not what we anticipated it to be. Michelle asked if Natalie would help us with this. Suzanne will make the introduction for Michelle. • Debbie and Michelle advised Paul they have been approached by Yoobee, a private educator provider set in Auckland who are commencing the EN diploma. They advised him that all students are NZNO members. Paul would like to look at policy and see where this sits within the guidelines. Program approved by NCNZ time frame is within 2 weeks. • Michelle to get the draft letter to the minister to Paul before his meeting 08/03/2025	Michelle	
	Day one closed at 1640 hours **Day two 12/02/2026 commenced at 0900 hours**		
18) Letter to the minister	The original letter to minister circulated to committee by Michelle via email We worked on rewording parts of this letter and adding sections on present Paul has asked for draft to be sent to him for feedback prior to his meeting with the Minister, Keri, Anne Daniels.	Michelle	

19) Mary Longmore (NZNO, Coeditor	The following was discussed with Mary • Follow up meeting from minister meeting. The comments on the EN Voluntary bonding scheme segments in Kaitiaki are incorrect. Mary to look into this/clarify and check her email trails. Mary is to update the story when she has the correct information. • Email to be drafted Robyn Shearer asking for an update on the voluntary bonding scheme for EN's. • Mary has come back and said she has contacted Te Whatu Ora. They have advised her that the notification from the minister's office was too late before the deadline (16 days prior). Mary is going to do a response on this, and come back to us prior to printing • An updated committee photo taken by Mary for the EN Webb page	
20) Newsletter - Panui	• Angela is going to buddy with Selena, and assist her with the next Panui. Selena advised all the information and photos are sent to Samesh, and he completes the layout of it. Angela and Selena will try and get this information to him over the next 2-3 weeks • Christy to get her Bio and photo to her as a new committee member • Michelle to get a chair piece to her. • 47th Conference to be covered – 2025 • If there is any other news anyone would like to add please send it to Anela and Selena	Christy Michelle Angela All
21) Code of Conduct NCNZ	• Suzanne read a letter out from ACT MP Todd Stevenson to Cath Byrne and the NCNZ, plus a response from CEO Rights Aotearoa Paul Thistoll over the Code of Conduct draft from NCNZ • We went through the draft questions as a group and made our comments. Responses to the draft close 05/03/2026	

	• Suzanne asked us all to consider doing a response individually as well	All Committee
22) C&S Forum Presentation	• Glenda and Michelle will be presenting at Colleges Section Day 10/03/2026 allocated a 5-minute slot for this presentation. We commenced our achievements and future aspirations slides for this. Michelle and Glenda to expand	
23) 2027 Conference	• Michelle proposed that she send out an expression of interest request to all regional chairs – with a one-month cutoff date of 31/03/2026. If there is no response from the regions, that the National Committee look at possibly trying to host the event. Seconded by Selena	
24) SFYP Framework	• Document emailed to us to view prior to the meeting. There is no stated time on when this to fed back is due back to Health NZ. • Michelle has sent Dorothy and Clare the Oct 2025 and Jan 2025 drafts of the document. We will wait unit we get their feedback. Then we will liaise by either email or teams to further submissions.	

Meeting Closed *(Time)*: *1515 hours*
Next meeting/ Face to Face: Committee meeting and regional chairs & AGM 21/05/2026 – 1800 & 1900 hours via Teams

Date minutes confirmed (usually done at next meeting)	25 August 2026
Signed	M. Plattley Michelle Plattley (chairperson)